**Running Great Elections: A Checklist**

**5 Top Tips**

1. Figure out when you will hold the elections and workout your timeline back from that. Remember you will need to hold elections before exams start to make sure you get the most voters.
2. Ideally, student officers shouldn’t be involved in running or managing the election other than advertising and promoting it. This lets the association avoid any perceptions or accusations of bias. Make sure you’ve got a good team of staff to help.
3. Multiple, strong candidates contesting each posts are key to a great election – and a great students’ association. Make sure you get good candidates by advertising early, making sure people have all the information they need to make a decision on whether or not to run, and asking officers and staff to encourage people they think would make a great officer to stand.
4. Advertise more than you think possible – try and get staff and lecturers involved in promoting the election as well.
5. Get in touch with NUS for more tips. And support. We will be running training for Deputy Returning Officers on the 3rd of April. We can also provide a Returning Officer if your election falls in the last two weeks of May

For more info see:

[**FE Student Leader Election Pack**](http://www.nusconnect.org.uk/resources/uniondevelopment/FE-Student-Leader-Election-Pack/)